

## Passcode Locking on Android

These instructions are for Android, which should cover most Android-based phones and tablets.

This is a two-stage process. First you will turn on Screen Lock, which automatically locks your screen when the device is not in use. You then add a passcode or password to your Screen Lock to ensure it cannot be unlocked by an unauthorised user.

### Lock Your Screen

Depending on the age of your device, either:

On your Home screen, press Menu  and touch **Settings > Location & security**.

or

From a Home or All Apps screen, touch the Settings icon , then touch **Personal > Security > Screen lock**.

### Choose a Lock Option

Once you've set Screen Lock, you can choose the unlock method. Depending on your device, you can choose from the following options:

- **Pattern** lets you draw a simple pattern with your finger to unlock the phone. This is slightly more secure than Face Unlock.
- **PIN** requires four or more numbers. Longer PINs tend to be more secure.
- **Password** requires four or more letters or numbers. This is the most secure option, as long as you create a strong password.

Do not select the "Slide" option as this provides no protection whatsoever.

Some devices offer "Face Unlock" as a further option. You should not use this as it's not considered a secure option.